



## **Transfer Station Locations & Hours for Drop Off**

*Please call ahead to ensure location is accepting drop offs- Building availability changes daily.*

- Boscobel (9a-3:30p) : 104 Park St. **(608) 375-5856**
- Lone Rock (9a-3:30p) : 320 N Prairie St. **(608) 583-3650**
- Prairie du Sac (9a-1p) : 875 17th St. **(608) 524-6603**

## **GARBAGE & RECYCLING CONTAINER PLACEMENT AND INSTRUCTIONS**

### PLACEMENT TIPS

- Make sure the arrows on the lids are pointing out towards the alley/curb line. (opening facing road)
- Carts need to be at least three **(5) feet** from any fixed objects such as mailboxes, trees, streetlights, building or parked vehicles, and with a 2-3 foot gap between carts.
- Place the carts at the end of your driveway if possible, or on the boulevard with one (1) foot off the curb.
- If carts on boulevard are blocked in by cars, you may place carts in the street with the wheels against the curb, again with a three (3) foot clearance on either side.
- Position the cart on as level of a surface as possible.
- Lids need to be closed to a substantial degree.

### UNACCEPTABLE REFUSE/GARBAGE/RECYCLE

- Yard waste, Oils, Batteries Fuel, Tires
- Large furniture items that do not fit into container. IE: couches, chairs, mattresses, end tables etc.
- Construction material. IE: cabinets, lumber, shingles, siding, carpet, etc.
- Electronics. IE: TVs, computers, vcrs, printers, etc.
- Appliances. IE: Washers, dryers, stoves, refrigerators, etc.

### ACCEPTABLE RECYCLES (bagging items prevents blowing)

- Plastics 1-7.
- Newspapers, Shiny inserts, Magazines, Phone books. Placed loose in toter (can be bagged or bundled).
- Shredded paper, office papers. Need to be placed in clear plastic bags.
- Cardboard. Please break down before placing in the container. (Cut into 2' x 2' squares)
- Aluminum and Tin.
- Glass. Jars and bottles of any color

### UNACCEPTABLE RECYCLES

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Food waste</li> <li>• Paper Plates</li> <li>• Ceramics and dishware</li> <li>• Broken glass, windows and mirrors</li> <li>• Styrofoam, packing peanuts or bubble wrap</li> <li>• MEDICAL WASTE</li> </ul> | <ul style="list-style-type: none"> <li>* Yard Waste</li> <li>* Oils</li> <li>* Batteries</li> <li>* Construction materials</li> </ul> |
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### COMMON REASON FOR MISSED COLLECTIONS

- Cart is not placed following the above guidelines.
- Cart is placed out after the designated collection time.
- Trash OR Recycles outside of the cart.
- Overfilled-lids need to be closed to a substantial degree.
- Placed on a snow bank.
- Contains unacceptable items such as listed above.

## SET OUT TIME

- On the day of collection, carts need to be placed out by **6:00am**.
- Do not set out more than 24-hours before day of collection.
- Carts need to be returned to storage location within 24-hours of your collection day.

## WINTER TIPS

- Clearing snow after each snowfall will make it easier to move your cart to its collection point.
- Clear a place at your collection point so carts sit flat.
- Carts WILL NOT be collected if placed on a snow bank.

Place cart like this



# CART PLACEMENT GUIDE

- 1** Put your roll carts out the night before pick up day.  
*This is to ensure pick up when a fill-in driver is completing your route.*
- 2** Place your roll carts 5' away from any objects and 3' away from the other carts.
- 3** Place your roll carts roadside and facing the road.  
*Unless you have carryout service.*
- 4** Do not block bike lanes, vehicle lanes of travel, or sidewalks.
- 5** Ensure 18' of overhead clearance.

